



## Committee Meeting Minutes 19<sup>th</sup> May 2025



### Venue:

Meeting run over Zoom

### Participants:

Ash Jenvey (AJ) - Chief Tutor (Driving)  
Eirwyn John (EJ) - Membership Sec./Treasurer  
Phil Dyer (PD) - IoW Representative  
Tim Slade(TS) - Secretary

### Apologies:

Greg Evans – Chair/ Chief Tutor (Riding); Glynn Jones (GS) – Events & Associate Co-ordinator

### Meeting Details:

**Red text denotes action required**

### Start:

#### 1. Approval of Minutes

The Minutes from 19/01/25 meeting formally agreed. Email agreement previously agreed to publish Minutes to website

**Actioned: (EJ)**

#### 2. Treasurer's Report

Current Balance: **£7221.57**

Since last meeting, an expenditure of £197.00 has been incurred:-

- Fasthosts (Jan 25 – May 25) : £187.02
- Tutor Training: £20
- Membership double payment refund: £45.00
- MemberMojo Annual Licence: £95
- Meetings Refreshment : £24.05

Above expenditure has been ratified by Chair and Hon Sec

#### 3. AGM Planning

Deadline set in constitution has overrun, therefore conduct meeting over Zoom for expediency.

AJ to canvas committee member availability via WhatsApp group.

**Action: AJ**



**Committee Meeting  
Minutes  
19<sup>th</sup> May 2025**



Secretary post will be vacant. Consider redefining as “Notetaker” (“Making summary notes”).

Consider, from 2026, combining the AGM with a skid pan or Thruxton morning.

**4 Future Committee Meetings**

Set four fixed dates in calendar (e.g. 2<sup>nd</sup> Tuesday of [define months] at 1930).

Chair to set agenda using agreed template agenda.

Review the handling of AOB (e.g. abolish, or restrict to being a marker for subject discussion at next meeting).

**5 Viability of Group**

After AGM review advantages and disadvantages of combining with another RoSPA Group, e.g. Dorset.

**Close:** 2040

**ADDENDUM**

**Member/Associate Activity Analysis**

Member Activity		
Vehicle	Activity Status	Total
Bike	Awaiting Test	1
	Retest	2
	Training	10
	Tutor Training	1
Bike Total		14
Car	Retest	1
	Training	14
	Tutor Training	1
Car Total		16
Grand Total		30

**New Associates: FY 2024 to Date**

New Members		
Joined FY	Type	Total
2024	Bike	17
	Car	14
2025	Bike	5
	Car	12
Grand Total		48

**Membership Breakdown**

Members	Total
Bike	58
Car	61
Car/Bike	6
Grand Total	125

# Committee Meeting Minutes 19<sup>th</sup> May 2025

Grade Analysis for Financial Year 2024/25									
Category	Fin. Yr	Grade	Test Type	Total	Category	Fin. Yr	Grade	Test Type	Total
Car	2024	Adv. Tutor	Initial	1	Bike	2024	Adv. Tutor	Retest	1
			Retest	3				Adv. Tutor Total	
		Adv. Tutor Total		4			Gold	Initial	3
		Gold	Initial	7				Retest	2
			Retest	4			Gold Total		5
		Gold Total		11			Silver	Initial	1
		Silver	Initial	3				Silver Total	
			Silver Total				3	Lvl 3 Coach	Retest
		Lvl 3 Coach	Retest	1			Lvl 3 Coach Total		1
			Lvl 3 Coach Total				1	2024 Total	
	2024 Total				19	2025	Adv. Tutor	Initial	1
	2025	Adv. Tutor	Initial	1	Adv. Tutor Total			1	
			Retest	1	Bronze		Initial	1	
	Adv. Tutor Total		2	Bronze Total			1		
	Gold	Initial	5	Gold	Initial		2		
		Retest	5		Retest		1		
	Gold Total		5	Gold Total			3		
	Silver	Initial	1	Silver	Initial		2		
		Retest	1		Retest		1		
	Silver Total		1	Silver Total			3		
2025 Total				8	2025 Total				8
Car Total				27	Bike Total				16