



## Committee Meeting Minutes 29<sup>th</sup> July 2024



### Venue:

Meeting run over Zoom

### Participants:

Greg Evans (GE) – Chair/ Chief Tutor (Riding)  
Eirwyn John (EJ) - Membership Sec./Treasurer  
Phil Dyer (PD) - IoW Representative  
Tim Slade(TS) - Secretary  
Glynn Jones (GS) – Events & Associate Co-ordinator

### Apologies:

Ash Jenvey (AJ) - Chief Tutor (Driving)

### Meeting Details:

**Red text denotes action required**

### Start:

#### 1. Approval of Minutes

The Minutes from 02/04/24 meeting formally agreed. Email agreement previously agreed to publish Minutes to website.

**Actioned: (EJ)**

#### 2. Treasurer's Report

Current Balance: **£6,608.21**

Since last meeting, an expenditure of £666.51 has been incurred:-

- Fasthosts (Apr 24 – Jul24) : £180.81
- Motorcycle Tutors training W/end Subsidy: £485.70

Above expenditure has been ratified by Chair and Hon Sec

New co-signatory for bank transactions required. GJ volunteered.

**Action: (EJ/GJ)**

#### 3. Membership Secretary Report

Waiting List:-

- Driving: 1 (Additional on Waiting list with named tutor to pick up in August)
- Riding : 0

See Addendum for further report details with regard to Training Status, New Associates and

Grade Analysis

Significant increase in membership as a result of committee members' efforts.

Chair had received email alleging group's website out of date. EJ had checked and it is ok. GE to forward email to EJ.

**Action: (GE)**

4 **Chief Tutor (Driving) Report**

Unavoidably absent and sent an email saying nothing specific to bring up at the meeting except number 1 priority is to boost our car tutor numbers.

5 **Chief Tutor (Riding) Report**

GE recorded thanks to all tutors for current high standards and recent batch of gold passes.

Plans to repeat tutor training event next year. Hopes to include check rides by Police Class 1 rider. Led to discussion on something similar on the driving side.

6 **Associate and event co-ordinator report**

GJ reported on Balmer Lawn and Barnstormers, Alton, events. 9 interested in test rides of which 5 in Hants.

Report on tutor/pupil ratio – OK.

Social planned for 12/9/24.

Facebook development ongoing.

Agreed to set up committee WhatsApp group.

**Action: (GJ)**

7 **Isle of Wight Report**

Of the four advanced tutors on IW two are temporarily out of action due to family and health issues. Interest from potential new trainees very slow.

**AOB**

GE: need new committee members (two members currently doubling up). GE needs to relinquish one of his roles in February. All agreed need to resume face to face meetings. If necessary travelling/accommodation expenses to be met by the group. GJ to investigate quarterly social meetings.

Discussion on possible merger with another (e.g. Thames Valley) group.

**Next Meeting**

1<sup>st</sup> week October.

**Action: (TS)**

**Close:** 8.30 pm



**Committee Meeting  
Minutes  
29<sup>th</sup> July 2024**



**ADDENDUM**

<b><u>Member/Associate Activity Analysis</u></b>			<b><u>New Associates: FY 2023 to Date</u></b>																																																										
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**Membership Breakdown**

Members	Total
Bike	62
Car	49
Car/Bike	7
<b>Grand Total</b>	<b>118</b>

Grade Analysis for Financial Year 2023/24												
Category	Fin Yr.	Grade	Test Type	Total	Category	Fin Yr.	Grade	Test Type	Total			
Car	2023	Gold	Initial	2	Bike	2023	Diploma	Retest	1			
		Gold Total		2			Diploma Total		1			
		Silver	Initial	1			Gold		Initial	3		
		Silver Total		1			Retest		1			
		Adv. Tutor	Retest	1			Gold Total		4			
		Adv. Tutor Total		1			Silver		Initial	3		
	2023 Total						4	Silver Total		3		
	2024	Gold		Initial			4	Adv. Tutor		Initial	1	
		Retest		2			Retest		2			
		Gold Total					6	Adv. Tutor Total				3
		Silver		Initial			2	2023 Total				11
		Silver Total				2	2024	Gold		Initial	2	
		Adv. Tutor		Initial		1		Retest		1		
		Retest		3		Gold Total			3			
		Adv. Tutor Total				4		Silver		Initial	2	
	Lvl 3 Coach			Initial		1		Silver Total			2	
	Lvl 3 Coach Total					1	Lvl 3 Coach		Initial	1		
2024 Total				13	Lvl 3 Coach Total			1				
Car Total				17	2024 Total				5			
					Bike Total				17			