



Committee Meeting Minutes 2nd. April 2024



Venue:

Meeting run over Zoom

Participants:

Greg Evans (GE) – Chair/ Chief Tutor (Riding)
Eirwyn John (EJ) - Membership Sec./Treasurer
Ash Jenvey (AJ) - Chief Tutor (Driving)
Phil Dyer (PD) - IoW Representative
Tim Slade (TS) - Secretary
Glynn Jones (GJ) – Events & Associate Co-ordinator

Apologies:

None

Meeting Details:

Red text denotes action required

Start:

1. Approval of Minutes

The Minutes from 05/12/23 meeting formally agreed. Email agreement previously agreed to publish Minutes to website

Actioned: (EJ)

2. Treasurer's Report

Current Balance: **£6,464.72**

Since last meeting, an expenditure of £107.94 has been incurred:-

- Fasthosts: Web Builder (Dec 23 – Mar-24)

Above expenditure has been ratified by Chair and Hon Sec

3. Membership Secretary Report

Waiting List:-

- Driving: 4 (1 Rider Member, 3 Prospects)
- Riding : 1 (Tutor allocated awaiting membership sub)

See Addendum for further report details with regard to Training Status, New Associates and Grade Analysis

4. Chief Tutor (Driving) Report

Update on existing students including 4 on the waiting list. Still trying to build tutor numbers.



Committee Meeting Minutes 2nd. April 2024



A discussion ensued on choosing tutors. A new Portsmouth based tutor Bill Lakin has come on board as an Approved Tutor having completed his Level 3 Advanced Driver Coaching in December 2023.

5 **Chief Tutor (Riding) Report**

Two tutors have been lost, but a recent gold pass student may be a potential tutor. Last two weeks in preparation for Tiverton event on 26/27 April, for which 6 members have signed up so far.

6 **Associate and Event Co-ordinator report**

GJ has been talking to two BMW dealers and attended an event at Balmer Lawn, all to build interest in Hants Group.

Has spoken to Police Bikesafe co-ordinator for Dorset. Scheme is well subscribed and has a strong link with IAM. Discussion on Hampshire Bikesafe, which seems to be in abeyance at the moment, probably due to funding issues. Potential here for a link between our group's objectives and Hants Bikesafe, should it re-commence. Some committee members have relevant contacts and will pursue.

GJ will begin to develop his role in the car side of the group.

Agreed to work towards two social events this year; one on the Isle of Wight and one on the Mainland.

7 **Risk to the group in the event of incapacity or resignation of the Membership Sec/Treasurer**

Discussion on detail of IT systems involved in both roles. We need to summarise these (GJ willing to assist), together with the overall duties, in order to canvass members' interest.

Agreed to complete this preparatory work before next meeting when it will be discussed as an agenda item.

GE said we also need to include the Chair's function in our contingency planning.

8 **Isle of Wight Report**

Two tutors temporarily out of action due to injury and family issues. One further IW based tutor is considering working towards Advanced Tutor.

9 **AOB**

GJ has recently joined IAM (his RoSPA gold qualifies him) and found their systems much easier than RoSPA. Discussion on problems with RoSPA systems and admin.

EJ reminded group that we need an AGM this year. Agreed to hold one more committee meeting end of June/early July with the following meeting as the AGM .

Next Meeting

Date to be confirmed end of June/early July. TS to circulate member availability chart.

Action: (TS)

Close: 2015



**Committee Meeting
Minutes
2nd. April 2024**



ADDENDUM

<u>Member/Associate Activity Analysis</u>			<u>New Associates: FY 2023 to Date</u>		
Member Activity			Date Joined		
Vehicle	Activity Status	Total	Type	Total	
Bike	Training	11	2023	Bike	8
Bike Total		11		Car	9
Car	Training	9		Car/Bike	1
	Adv. Tutor Prep	1	2023 Total		18
Car Total		10	2024	Bike	7
Grand Total		21		Car	3
			2024 Total		10
			Grand Total		28



**Committee Meeting
Minutes
2nd. April 2024**



Grade Analysis for Financial Year 2023/24					
Category	Fin Yr.	Grade	Test Type	Total	
Car	2023	Gold	Initial	2	
		Gold Total		2	
		Silver	Initial	1	
		Silver Total		1	
		Adv. Tutor	Retest	1	
		Adv. Tutor Total		1	
	2023 Total			4	
	2024	Gold	Initial	1	
			Retest	2	
		Gold Total		3	
		Silver	Initial	2	
		Silver Total		2	
		Adv. Tutor	Retest	4	
		Adv. Tutor Total		4	
		Lvl 3 Coach	Initial	1	
	Lvl 3 Coach Total		1		
	2024 Total			10	
	Car Total				14
	Bike	2023	Diploma	Retest	1
			Diploma Total		1
Gold			Initial	3	
			Retest	1	
Gold Total			4		
Silver			Initial	3	
Silver Total			3		
Adv. Tutor			Initial	1	
			Retest	2	
Adv. Tutor Total			3		
2023 Total			11		
2024		Gold	Initial	1	
			Retest	1	
		Gold Total		2	
		Silver	Initial	2	
		Silver Total		2	
		Lvl 3 Coach	Initial	1	
Lvl 3 Coach Total		1			
2024 Total			5		
Bike Total				16	