



## Committee Meeting Minutes 16<sup>th</sup> January 2023



### Venue:

Meeting run over Zoom

### Participants:

Greg Evans – Chair/ Chief Tutor (Riding)  
John Gravez (JG) - Secretary  
Eirwyn John (EJ) - Membership Sec./Treasurer  
Richard Taylor (RT) - Chief Tutor (Driving)  
Phil Dyer (PD) IoW Representative

### Meeting Details:

**Red text denotes action required**

### Start:

1. **Approval of Minutes**

The Minutes from 21/11/22 meeting formally agreed. Email agreement previously agreed to publish Minutes to website

2. **Chairman resignation & interim chair appointment**

Further to the recent resignation of Thomas Kenvin as group Chairman, Gregg Evans offered to fill the role as interim Chairman

3. The committee all agreed to this and would like to offer thanks to Thomas for his work as Chairman and group member and all wish him well for the future.

**Previous minutes action feedback**

EJ updated the meeting with the radio disposal initiative, Chandlers Ford Scout group have been contacted and they would very much like to have the radios for their various projects.

4. The committee were all in agreement.

**Apologies**

None

5. **Treasurer's Report**

Current Balance: **£7,097.62**

Since last meeting, an expenditure of £180.12 has been incurred:-

- Fasthosts: Web Builder (Nov - Jan)
- Printing and Postage Costs for Financial Year End report
- Purchase of Hi Viz Vests + Business Cards
- Advance Tutor Test reimbursement
- Repayment of Roadcraft Subsidy from Thomas Kenvin

Above expenditure has been ratified by Chair and Hon Sec.

**Membership Secretary Report**

Waiting List:-

- Driving: 2 (Awaiting 1 membership subscription payment)
- Riding: 0

See Addendum for further details

6. **Chief Tutor (Driving) Report**

RT reported that there are still issues regarding advanced tutors, the tutor bank needs to increase, to date there are 3 in the group with an additional 3 waiting to qualify as advanced tutors.

The IOW are also having issues, RT confirmed that an examiner from the mainland is available to carry out advanced tutor testing.

EJ suggested that expenses should be paid to the cars supporting the advanced tutors, as the training involves using their own cars – **RT to review**

7. **Chief Tutor (Riding) Report**

Training is going well and yielding good results, this includesd 4 potential rider tutors.

The group will be attending the Sammy Miller museum on 30 April, to market the ROSPA training offer.

The first Tutor development weekend is booked for 21<sup>st</sup> -23<sup>rd</sup> April in Tiverton

Business cards are printed and distributed.



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8. **Isle of Wight Report**

PD explained they were having difficulties in tracking car test resits, due to the various ways of booking the test.

There has been one gold pass and 2 new car members since the last meeting.

9. **Marketing/Visibility**

The Facebook page is now back in the groups control with GE being the acting admin, group members will be canvassed to see if anyone is interested in taking on the admin role.

Pop up banners are being priced to allow marketing on bike events

GE is meeting with the Thames valley group as they are interested in sharing some of their events and meeting with the Hants group.

A Thuxton car skills day was discussed, but due to the cost and logistical issues it may be hard to get organised.

The bike tutors all have their Hi Viz vests

**Close: 8.35 PM**



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ADDENDUM

**Member/Associate Activity Analysis**

Vehicle	Activity Status	Total
Bike	Grade Retry	1
	Training	15
	Tutor Training	2
Bike Total		18
Car	Training	7
Car Total		7
Grand Total		25

**New Associates: FY 2022 to Date**

New Members		Total
Date Joined FY	Type	Total
2022	Bike	14
	Car	9
2022 Total		23
2023	Bike	2
2023 Total		2
Grand Total		25

Grade Analysis for Financial Year 2022/23					
Category	Fin Yr.	Grade	TestTypeDesc	Total	
Bike	2022	Gold	Initial	6	
		Silver	Initial	3	
		Adv. Tutor	Retest	1	
	2022 Total			10	
	2023	Gold	Retest	1	
		Adv. Tutor	Retest	1	
	2023 Total			2	
	Bike Total				12
Car	2022	Gold	Initial	5	
			Retest	2	
		Gold Total			7
		Silver	Initial	1	
			Retest	1	
	Silver Total			2	
	Adv. Tutor	Retest	1		
	2022 Total			10	
	2023	Gold	Initial	1	
		Adv. Tutor	Retest	1	
2023 Total			2		
Car Total				12	
Grand Total				24	