



Committee Meeting For 29th December 2021



Venue:

Meeting run over Zoom

Participants:

Thomas Kenvin (TK) – Chair
Jon Crabtree (JC) - Secretary
Eirwyn John (EJ) - Membership Sec./Treasurer
Richard Taylor (RT) - Chief Tutor (Driving)
Lou de Marco (LdM) - Chief Tutor (Riding)
Phil Dyer (PD) IoW Representative

Apologies:

None

Agenda:

- 1 Approval of minutes for last Committee Meeting 18/10/21
- 2 Apologies
- 3 New model constitution and clause 6.2
- 4 AGMs
- 5 Chief tutor roles
- 6 Secretary role
- 7 AoB
- 8 Next Meeting



Committee Meeting
For
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Meeting Details:

Start: 19:30

1. **Approval of Minutes**

The Minutes from 18/10/21 meeting formally agreed. Email agreement previously agreed to publish Minutes to website

Actioned (EJ)

2. **Apologies**

_None

3. **New model constitution and clause 6.2**

The plan is to adopt the Oct 2021 model constitution and move any Local Operating Procedures into a separate document but not to move forward with this until clarification has been received from RoSPA re. GDPR. To this end TK will draft an email to be reviewed by the committee following up his previous email. The committee anticipates a fairly swift response from RoSPA.

Action (TK)

4. **AGM**

The committee has decided to wait for RoSPA to reply re (3) before scheduling in an AGM because it only takes two weeks to schedule an AGM and we wouldn't want to run one without the answer from RoSPA. EJ will ask again for approval to publish the 2019 minutes.

Action (EJ)

5. **Chief Tutor (Riding) Report**

In line with the agreement to rotate the Chief Tutor (Riding) role on an annual basis, LdM has agreement from Greg Evans and Graham Knight to take on the role. Greg will take over from 01/02/22 and Graham from 01/02/23.

The committee agreed the personnel and timings

6. **Secretary role**

JC will step down from the role of Secretary at the next AGM

The membership will be emailed requesting volunteers for new Secretary and possibly more committee members

Action (EJ)

7. **AoB**

None

8. **Next Meeting**

Committee agreed to hold off arranging the next committee meeting at least until we hear back from RoSPA.

Close: 20:46