



Committee Meeting Minutes For 7th August 2019



Venue:

Various - Meeting run over Skype

Participants:

Daphne Slawson (DS) - Chair
Jon Crabtree (JC) - Secretary
Eirwyn John (EJ) - Membership Sec./Treasurer
Barbara Parker (BP) - Chief Tutor (Driving)
Lilian Hobbs (LH) - Chief Tutor (Riding)

Apologies:

None

Agenda:

- 1 Formal Approval of AGM minutes
- 2 Outstanding Actions
- 3 Financial Report
- 4 Memb.Sec Report
- 5 Chief Tutors Summary
- 6 Subsidy – Closing Date?"
- 7 IoW – Tutor Transfers
- 8 AOB
- 9 Next Meeting

Meeting Details:

1. Approval of Minutes

- The Minutes from the 30/04/19 meeting formally agreed

NB: Minutes of the above meeting have already been published on the website following email distribution of completed minutes and reply agreements from all Committee members to proceed with publication

Actioned (EJ)

2. Outstanding Actions

- None

3. Financial Report

Current Balance in the Account is: **£5440.50**

Since last meeting, an expenditure of **£110.32** has been incurred:-

- Fasthost - Web Builder: May - Jul monthly payments
- Lunch meeting - **EJ** and prospective new Secretary
- First Subsidy 2019 payment
- Purchase of additional Streetwise Sign Card Packs for New Driving Tutors

The above expenses were ratified by the Committee

4 **Membership Secretary Report**

Waiting List:-

- Riders - 5
 - Includes one Member who did car test Apr-19
 - One prospect provisionally allocated tutor (LdM) but waiting medical confirmation that ok to start biking again after op. Expects to be ok by end Aug
- Drivers - 2
 - 1 emailed bank details 22/07 but no payment made - chased up 05/08
 - 1 supposedly contacting BP on 27/06 but no contact to date
 - 1 Members/1 Paid up Associate in the wings but onus on them to contact us (BP/EJ)
- See Addendum for Stats

5 **Chief Tutor (Driving) Report**

- Recent increase in tutors from eight to nine.
- Following a recent qualification from Jon Cox.
- There is also potential for one more whom BP is awaiting contact. At present, no one awaiting a tutor.

6 **Chief Tutor (Riding) Report**

- Potential for one further tutor longer term based on the loW.

7 **Subsidy – Closing Date**

- Agreed 31st October close. Eirwyn to send chaser email.

Action: EJ

8 **loW Tutor Transfers**

- 2 x Driving Tutors, whose applications will be processed shortly.
- 1 x Rider, who wishes to become a tutor, will need mainland tutor, Lilian to identify.

Action: LH

- loW group are paying for travel to mainland at present.

9 **AOB**

-

10 **Next Meeting**

- Date to be confirmed, sometime mid-October, in preparation for the AGM in November.



**Committee Meeting
Minutes
For
7th August 2019**



ADDENDUM

<u>Member/Associate Activity Analysis</u>			<u>New Associates: November 2018 to Date</u>																																																																																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Member Activity</th> <th style="width: 20%;"></th> <th style="width: 20%;"></th> </tr> <tr> <th>VehicleTypeDesc</th> <th>ActivityStatus</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td rowspan="4">Bike</td> <td>Grade Retry</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Training</td> <td style="text-align: right;">12</td> </tr> <tr> <td>Training Actv.</td> <td style="text-align: right;">4</td> </tr> <tr> <td>New Tutor Reqd.</td> <td style="text-align: right;">1</td> </tr> <tr> <td colspan="2">Bike Total</td> <td style="text-align: right;">18</td> </tr> <tr> <td rowspan="5">Car</td> <td>Retest</td> <td style="text-align: right;">4</td> </tr> <tr> <td>Training</td> <td style="text-align: right;">12</td> </tr> <tr> <td>Tutor Training</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Wait Recont.</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Wait Tutor OK</td> <td style="text-align: right;">2</td> </tr> <tr> <td colspan="2">Car Total</td> <td style="text-align: right;">20</td> </tr> <tr> <td colspan="2">Grand Total</td> <td style="text-align: right;">38</td> </tr> </tbody> </table>			Member Activity			VehicleTypeDesc	ActivityStatus	Total	Bike	Grade Retry	1	Training	12	Training Actv.	4	New Tutor Reqd.	1	Bike Total		18	Car	Retest	4	Training	12	Tutor Training	1	Wait Recont.	1	Wait Tutor OK	2	Car Total		20	Grand Total		38	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">MemTypeDesc</th> <th style="width: 15%;">Years</th> <th style="width: 20%;">DateJoined</th> <th style="width: 35%;">Total</th> </tr> </thead> <tbody> <tr> <td rowspan="5">Bike</td> <td rowspan="5">2019</td> <td>Jan</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Feb</td> <td style="text-align: right;">1</td> </tr> <tr> <td>Apr</td> <td style="text-align: right;">2</td> </tr> <tr> <td>May</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Jul</td> <td style="text-align: right;">1</td> </tr> <tr> <td colspan="3">Bike Total</td> <td style="text-align: right;">7</td> </tr> <tr> <td rowspan="7">Car</td> <td rowspan="2">2018</td> <td>Nov</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Dec</td> <td style="text-align: right;">1</td> </tr> <tr> <td rowspan="5">2019</td> <td>Jan</td> <td style="text-align: right;">4</td> </tr> <tr> <td>Feb</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Mar</td> <td style="text-align: right;">1</td> </tr> <tr> <td>May</td> <td style="text-align: right;">4</td> </tr> <tr> <td colspan="3">Car Total</td> <td style="text-align: right;">14</td> </tr> <tr> <td>Car/Bike</td> <td>2018</td> <td>Nov</td> <td style="text-align: right;">1</td> </tr> <tr> <td colspan="3">Car/Bike Total</td> <td style="text-align: right;">1</td> </tr> <tr> <td colspan="3">Grand Total</td> <td style="text-align: right;">22</td> </tr> </tbody> </table>				MemTypeDesc	Years	DateJoined	Total	Bike	2019	Jan	1	Feb	1	Apr	2	May	2	Jul	1	Bike Total			7	Car	2018	Nov	2	Dec	1	2019	Jan	4	Feb	2	Mar	1	May	4	Car Total			14	Car/Bike	2018	Nov	1	Car/Bike Total			1	Grand Total			22
Member Activity																																																																																												
VehicleTypeDesc	ActivityStatus	Total																																																																																										
Bike	Grade Retry	1																																																																																										
	Training	12																																																																																										
	Training Actv.	4																																																																																										
	New Tutor Reqd.	1																																																																																										
Bike Total		18																																																																																										
Car	Retest	4																																																																																										
	Training	12																																																																																										
	Tutor Training	1																																																																																										
	Wait Recont.	1																																																																																										
	Wait Tutor OK	2																																																																																										
Car Total		20																																																																																										
Grand Total		38																																																																																										
MemTypeDesc	Years	DateJoined	Total																																																																																									
Bike	2019	Jan	1																																																																																									
		Feb	1																																																																																									
		Apr	2																																																																																									
		May	2																																																																																									
		Jul	1																																																																																									
Bike Total			7																																																																																									
Car	2018	Nov	2																																																																																									
		Dec	1																																																																																									
	2019	Jan	4																																																																																									
		Feb	2																																																																																									
		Mar	1																																																																																									
		May	4																																																																																									
		Car Total			14																																																																																							
Car/Bike	2018	Nov	1																																																																																									
Car/Bike Total			1																																																																																									
Grand Total			22																																																																																									

**Committee Meeting
Minutes
For
7th August 2019**

Grade Analysis for Mar 2017 to Date			
Bike		Car	
Grade	Year	Mth	Total
Diploma	2017	Mar	1
		Oct	1
		Nov	1
	2018	Oct	1
Diploma Total			4
Gold	2017	Apr	1
		May	1
		Sep	1
		Nov	1
	2018	Jun	1
		Jul	1
		Sep	1
		Nov	1
	2019	Dec	1
		Feb	1
		Jul	1
Gold Total			11
Silver	2017	May	1
		Nov	1
	2018	Jun	2
		Aug	2
		Sep	1
		Oct	1
		Nov	1
		Dec	1
	2019	Apr	1
		Jul	1
Silver Total			12
Silver Total			11
Bronze Total			4
Fail			2019 Feb 1
Fail Total			1
Gold			2017 Feb 1 Mar 2 Apr 1 May 2 Sep 1 2018 Apr 1 May 2 Jul 2 Aug 1 Sep 2 Nov 1 2019 Feb 1 Apr 1 Jun 2
Gold Total			20
Silver			2017 Apr 2 Jun 1 Sep 1 Dec 1 2018 Apr 1 Jun 1 2019 Feb 1 Mar 1 Apr 1 Jul 1
Silver Total			11