



Committee Meeting Minutes For 27th June 2017



Venue:

Bianchi Suite , Otterbourne Village Hall, 19:00

Present:

Daphne Slawson (DS) - Chair
Bill Warburton (BW) - Secretary
Eirwyn John (EJ) - Membership Sec./Treasurer
Barbara Parker (BP) - Chief Tutor (Driving)

Apologies:

Lilian Hobbs (LH) - Chief Tutor (Riding)

Agenda:

- 1 Approval of Minutes of Last Meeting / Outstanding Actions from Last Meeting
- 2 Financial Report
- 3 Membership Secretary Report
- 4 AOB
- 5 Next Meeting

Meeting Details:

1. Comment: A shortened meeting was called prior to the Tutors Meeting arranged for this day at the Otterbourne Village Hall

The minutes of the previous meeting were approved

- Minutes to be converted to pdf format and uploaded to the Group Website

Action: (EJ)

2. Financial Report (EJ)
 - Current Balance in the Account is: **£4558.48**
 - Since last meeting, expenditure of **£400.68** has been incurred:-
 - Fasthost Web Builder - Apr/Jun monthly payments
 - Fasthost - Annual Renewal
 - Membership Refund - Rob Steels
 - Purchase of CAIWEI Mini LED Projector
 - Hall Hire for Tutor Meeting 27/06/17
 - RoSPA Garden Party - Travel Subsidy for Chair & Chief Tutor (Driving)
 - All above expenses were ratified by the Committee



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3. Membership Secretary Report

There is 1 prospective member on the database

- Bikes
Hythe- Availability currently limited but this will change at the end of July and is happy to wait.

4 AOB

- Daphne informed the committee that she will not take a retest and is stepping down as a group tutor. The committee would like to thank her for her past tutoring services.

Next Meeting

- To be arranged

ADDENDUM

Member/Associate Activity Analysis			New Associates: November 2016 to Date			
Member Activity			New Members			
AbsGroupStatusDesc	ActivityStatus	Total	Member Type	Years	Join Year	Total
Bike	Training	4	Bike	2016	Nov	1
	Training Actv.	15		2017	Jan	1
	Tutor Training	1			Mar	2
Bike Total	20	Apr			6	
Car	Grade Retry	1			May	1
	Retest	2		Jun	2	
	Training	13	Bike Total	13		
	Awaiting Test	1	Car	2016	Nov	1
Wait Recont.	2	Dec		4		
Car Total	19	2017	Jan	3		
Car/Bike	Training Actv.		1	Feb	2	
Car/Bike Total	1		Mar	2		
Grand Total	40		Jun	3		
			Car Total	15		
			Grand Total	28		