



Meeting Minutes For 29th March 2017



Venue:

Shepherds Hey Rd, 19:00

Present:

Daphne Slawson (DS) - Chair
Bill Warburton (BW) - Secretary
Eirwyn John (EJ) - Membership Sec./Treasurer
Barbara Parker (BP) - Chief Tutor (Driving)
Lilian Hobbs (LH) - Chief Tutor (Riding)

Apologies:

None

Agenda:

- 1 Approval of Minutes of Last Meeting / Outstanding Actions from Last Meeting
- 2 Financial Report
- 3 Membership Secretary Report
- 4 Chief Tutor (Driving) Report
- 5 Chief Tutor (Riding) Report
- 6 Consultation on the New Constitutional Framework
- 7 RoSPA Anniversary Garden Party
- 8 Data Projector and Screen
- 9 Secretary Role
- 10 AOB

Meeting Details:

1. The minutes of the previous meeting were approved
 - Minutes to be converted to pdf format and uploaded to the Group Website **(Action: EJ)**

Outstanding Actions from Last Meeting.

 - LH still has to go out with Rob Steel
 - LH has asked Steven Haley if he would present for us at our next Group meeting but awaits a reply **Action: (LH)**
2. Financial Report (EJ)
 - Current Balance in the Account is: **£4539.16**
 - Since last meeting, expenditure of **£11.98** has been incurred:-
Fasthost Web Builder - Feb/Mar monthly payments

3. Membership Secretary Report

Carry over from Feb meeting

- Refund for Rob Steele (Bikes) on hold until LH and RS get together face to face to resolve. LH has volunteered to have a run out with RS but no date as yet

There are 2 prospective members on the database

- Bikes
Southampton - out of Southampton every other week starting on Wednesday 15/03 - details to LH 13/03 to circulate all tutors
- Cars
Waterlooville - Awaiting membership sub - Richard Taylor to take on

Since last meeting

2 Associates taken test

4. Chief Tutor (Driving)

- There has been a steady flow of new Associates this year for RoADAR Training. The Associates have not had to wait too long for an available tutor to start their training process. The smooth flow of training is due to our team of dedicated tutors who give their time and knowledge to bring the Associates to test standard.
- Congratulations go to Tutors: Shaun Dymond and Paul Moignard on retaining a GOLD grade for their three year retest.
- There is still a shortage of examiners in our zone. We must give grateful thanks to Barry Kenward for his continual support to the Group. A thank you also goes to Rob Braybrook. Rob is a new examiner to the Group; operating in the Wiltshire area. Rob has recently and successfully graded two car members.
- I hope to discuss with the Committee; the subject on dedicating an evening in the near future for a Group Tutor session for ideas, questions etc.

5. Chief Tutor (Riding)

- 1 new associate just started with Andy
- 9 motorcyclists have booked skills days at Thruxton

6. Consultation on the New Constitutional Framework

- Collate feedback by 7/4/2017

Action: (BW)

7. RoSPA Anniversary Garden Party

- Proposal of a subsidy, for our group representatives attendance - Agreed £120 towards travel costs from Southampton to Buckingham Palace

8. Data projector and screen

- Expenditure of £80 agreed for purchase of Projector
 - Assume that screen will be available at any venue
 - To be tested and returned if not up to standard

Action: (LH)

9. Secretary Role

- Bill won't stand for re-election as Secretary

10. AOB

- Daphne's back is still uncomfortable and has been given another 6 months to retake her ROSPA driving test

ADDENDUM

Member/Associate Activity Analysis			New Associates: November 2016 to Date			
Member Activity			New Members			
AbsGroupStatusDesc	ActivityStatus	Total	Member Type	Years	Join Year	Total
Bike	Training	4	Bike	2016	Nov	1
	Training Actv.	11		2017	Jan	1
	Tutor Training	1	Mar		2	
	Awaiting Test	1	Bike Total			
Bike Total		17	Car	2016	Nov	1
Car	Grade Retry	1		Dec	4	
	Training	22	2017	Jan	3	
Car Total		23		Feb	2	
Car/Bike	Training Actv.	2		Mar	2	
	Car/Bike Total		2	Car Total		
Grand Total		42	Grand Total			16

Grade Analysis for 2016 to Date

Vehicle Category	Grade	Year	Mth	Total	Vehicle Category	Grade	Year	Mth	Total	
Bike	Gold	2016	Feb	2	Car	Gold	2016	Jan	1	
			Mar	1				Feb	1	
			May	1				Apr	2	
			Jul	1				May	2	
			Oct	1				Jun	1	
	Gold Total							6	Aug	1
	Silver	2016	Jan	1		Dec	1			
			Mar	2		2017	Feb	1		
			Aug	2			Mar	1		
	Silver Total					5	Gold Total			
Grand Total				11		Silver	2016	Jan	1	
				Mar				1		
				Apr	1					
				May	2					
				Aug	2					
				Sep	1					
				Nov	1					
				Dec	1					
				Silver Total				10		
				Grand Total				21		