



RoSPA Advanced Drivers and Riders Hampshire

Covid-19 Driver Training Protocol

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Table of Contents

1 OVERVIEW 3

2 TUTORS 3

3 MEMBER/ASSOCIATE 4



Covid-19 Driver Training Protocol



1 Overview

Following Government announcements about the restart of driving tests, RoSPA informed England based groups that advanced driver tutoring and testing could also restart from July 4th 2020.

RoSPA stressed that this should only take place where all parties are happy to do so and it is safe within COVID-19 arrangements. If any Tutor feels unsafe to get in the car with someone else, then they should not do so. RoSPA stated that ultimately, it is down to each group and individual to decide whether they should start again from July 4 onwards, and RoSPA strongly recommended that each group consults with the relevant members before deciding whether or not to restart.

To help in the restart, RoSPA shared the DVSA/Government guidance (<http://www.n-a-s-p.co.uk/coronavirus-advice/4594952055>). In line with RoSPA recommendation that each group consults with the relevant members, this document was reviewed by our Chief Tutor (Drivers), the relevant sections highlighted with the inclusion of some comments and emailed to all Driver Tutors.

This document has been drafted to reflect the feedback received.

2 Tutor

In accordance with Government guidelines and advice, Tutors are recommended to take the following precautions:-

- Try not schedule more than one run out in any 7 day period, especially with different individuals
- No handshakes when meeting up with Member/Associate
- Any documents being viewed should be done in line with social distancing rules
- Any Associate signatures required should be completed by the Associate's own pen or a one off use pen from the Tutor that can be sanitised prior to further use
- Any pre-run discussion should be communicated either by email, prior to the run, or outside the vehicle
- Bring along some sort of container to carefully dispose of the used wipes without contaminating hands. The use of gloves is down to the individual tutor.
- Prior to entry
 - Ensure that a face covering is in place
 - Wipe down the exterior door handle with a suitable wipe before using it
- Wipe down the internal door handle, door pull and contact points before touching them
- During the run attempt to avoid any direct face to face communications
- Once returned to the start point, leave the vehicle
- A run review should be completed outside the vehicle or via an emailed post run report
- Contact Member/Associate if any Covid-19 systems appear within 14 days of the meeting

The above refers to Member/Associate, however in some instances we have couples undertaking training together. Provided this couple constitute a family group bubble, there should be no problem in a joint tutor session.



Covid-19 Driver Training Protocol



3 Member/Associate

There is no way to guarantee the cleanliness of the Member/Associate vehicle but the Tutor should request, if possible, that surfaces and door handles are wiped down before the arriving at the run rendezvous. The Member/Associate should be informed:-

- No handshakes when meeting up with Tutor
- A face covering will normally be required to be worn for the duration of the run. However, if the driver wears glasses and misting up is a problem which cannot be resolved by the re-positioning of the glasses in respect of the mask, the face covering, for this run, should be discarded as clear vision is paramount for safety. For the next and future runs, ask the Member/Associate to investigate written and on-line articles which offer various solutions to resolve this issue
- A pen is brought along for any signatures, if necessary e.g. Disclaimer form on first run
- Communications within the vehicle will be kept to a minimum; this should not interfere with the Cockpit Drill
- Any direct face to face communications should be avoided
- The heating, and if applicable air conditioning system, must be operated with air recirculation turned off. Vents should be open to encourage fresh air from outside to be drawn into the car. Where there is an Auto function this should not be used to prevent the system from automatically engaging air recirculation modes which may not be indicated by the controls. If in doubt then open windows to ensure fresh air is entering the cabin.
- Introductions will be completed outside the vehicle and run debrief will be outside or via post run emailed report
- Contact Tutor if any Covid-19 systems appear within 14 days of the meeting