

AGM Minutes

21st September 2026

Venue:

Zoom, at 19:30

Participants:

David Horvath - Chairman
Eirwyn John - Membership Sec./Treasurer
Tom Reader - Hon. Secretary
Phil Dyer - Isle of Wight Rep
Ash Jenvey - Chief Tutor (Driving)
Gary Halfacre - Chief Tutor (Riding)

The Attendance Register was compiled by the Membership Secretary and Secretary with 21 Members including the Committee members above confirming attendance on Zoom. Full attendance register is attached as an Appendix.

Apologies:

Glenn Wallis, Carole Allen, Douglas Attwood, Lilian Hobbs, Brian Farncombe, Doug Thomson, Jane Perry, Godfrey Town, Steven Nicholson, Kevin Simpson.

Meeting Details:

1 - **Host (Chair) introduction**

- Welcomed members to the meeting and thanked them for attending.
- Thanked Committee Members and Tutors.
- Agreed that Attendance Register would be confirmed by "signed off" email from the Secretary.

2 - **Committee Elections / Re-elections**

- All following members of the current committee remain in post as agreed by the AGM:
 - David Horvath - Chairman
 - Eirwyn John - Membership Sec./Treasurer
 - Tom Reader - Hon. Secretary
 - Phil Dyer - Isle of Wight Rep
 - Ash Jenvey - Chief Tutor (Driving)
 - Gary Halfacre - Chief Tutor (Riding)

3 - **Reports from:**

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- **Treasurer - Eirwyn John**

An interim financial report was presented, covering the period from the start of the financial year (1 November) to 16 September. Details provided in an Appendix.

- **Membership Secretary - Eirwyn John**

Key figures were outlined, full details provided in an Appendix.

- Total membership stands at 145 — 63 riders, 74 drivers, and 8 dual members.
- Corrected a figure from the pre-circulated agenda: new members this year are 10 riders and 20 drivers (30 total), not the previously stated figures.
- Currently under training: 9 on the motorcycle side and 18 on the car side.
- Test results this year — 12 motorcycle tests taken, 7 driving tests taken; pass rate from Silver upwards to Advanced and Level 3 Coaching.

- **Chief Driving Tutor - Ash Jenvey**

- New member intake is averaging just over one per month. Supply and demand between tutors and associates is well balanced. No significant waiting list, but enough to keep the tutor pool busy.
- Activity reports dipped slightly over summer, consistent with historical patterns due to holidays and busier schedules. A ramp-up is expected over the coming months as the shoulder season begins.
- Recruitment activities may be considered in future to increase numbers, while being mindful of maintaining balance.

- **Chief Tutor Motorcycle - Gary Halfacre**

- Gary acknowledged being new to the role and deferred to Glynn Jones for further detail.
- Glynn confirmed that rider intake is steady and well-matched with the tutor pool.

A question was raised by Roger Willatt as to the total number of tutors. (See Appendix Membership Report for breakdown).

A question was raised by Alex Home as to the distinction between Approved and Advanced Tutors. Eirwyn John explained that Advanced Tutors have passed the RoSPA Advanced Tutor test, which assesses both driving and tutoring skills. Approved Tutors are signed off internally within the group. Advanced Tutors are required to train tutors up to Approved status.

- **Chairman's Address - Group Development Opportunities - David Horvath**

- David outlined several areas of opportunity for the group's development.
- David identified a geographic gap in tutor coverage in northern Hampshire and northwest Surrey, where most members are concentrated in the southern half of Hampshire.
- David proposed developing structured training opportunities for more experienced tutors, potentially through periodic tutor-focused meetings covering topical and relevant subjects.

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- David raised the topic of social activities, noting the last group social event was approximately two years ago. Emphasised the need for events that members would genuinely want to attend.
- David highlighted the importance of branding and image promotion, noting the recent purchase of a branded gazebo for use at recruitment events.
- David mentioned that on occasion, associates have had to be referred to Thames Valley group due to insufficient local tutor resources.
- Conclusion: The group is actively considering ways to grow tutor numbers, improve member engagement, and raise its public profile. Ideas and volunteers for social activities and tutor development are welcomed.

4 - **Floor Open Questions.** The following questions and discussions were raised.

- **Branded Clothing and Group Identify**

- Roger Willatt raised the topic of branded clothing as a means of improving group visibility and identity. He noted that, as a member of both RoSPA and IAM Roadsmart, IAM's stronger branding makes members more identifiable. Suggested items such as patch badges, jackets, or polo shirts to make tutors recognisable, particularly when meeting new associates.
- Eirwyn John noted that a previous round of branded t-shirts and long-sleeve tops had been produced.
- Ash Jenvey offered to source branded clothing options (e.g., polo shirts, quarter-zip tops) within budget and invited members to email their preferences. Committed to bringing it to the next committee meeting for approval.
- David Horvath strongly endorsed the idea, emphasising that visible branding reinforces identity for both tutors and associates at every interaction.

- **Potential New Tutors and Expressions of Interest**

- Eirwyn John noted that several responses to the meeting invitations has included expressions of interest in becoming observers or tutors, or offering other help.
- David Horvath asked about the background and experience of interested individuals. Eirwyn commented that they are existing members who have passed their tests.
- Ash Jenvey encouraged tutors to identify associates who might make good tutors but may be held back by an "imposter complex." Offered to speak directly with any such individuals to address concerns.
- Eirwyn John noted that a member had recently been referred from Dorset to the group, and that Roger Willett had taken on a role, demonstrating inbound interest.

Meeting Closed:

The meeting closed at 20:07.

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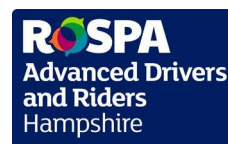
Appendix: Attendance Register

Name	Zoom Label
Alex Home	Alex H
Alex Ivancevic	Alex
Ash Jenvey	Ash Jenvey
Bill Lakin	Bill Lakin/sjlwo
David Horvath	Helen Horvath/
Eirwyn John	Eirwyn John
Gary Halfacre	Gary Halfacre
Glynn Jones	Glynn Jones
Jon Cox	Jon Cox
Kevin Simpson	Apology
Mark Lee	Mark Lee
Matthew Jones	Matthew Jones
Paul Cook	Paul Cook
Paul Moignard	Paul
Pete Baggott	Pete
Phil Dyer	Phil D
Roger Willatt	Roger W
Sean Struthers	Samsung SM-A356B
Simon Kelly	Kimseys Phone
Tim Slade	Tim Slade
Tom Reader	Tom Reader



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The above is a true record of members attending the AGM on date below

Name (Printed):	<u>Tom Reader</u>
Group Position:	<u>Secretary</u>
Signature	<u>Email attached</u>
Date	<u>21st September 2026</u>

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Appendix: Interim Financial Year 2026 Summary

The group Financial Year starts 1st November 2025 and will end on 31st October 2026, therefore the following information reflects the financial situation as at 16th September 2026.

A full signed off year-end Financial Report will be available on our Contact Us groups website page by mid November.

Opening Balance

1st November 2025 **£7,565.49**

Receipts and Payments (16th September 2026)

Receipts (Subscriptions)

New Members £1,350.00

Renewals £225.00

Payments Expenses **£1,394.75**

Note: All the above expenses were ratified by the committee during the year.

Interim Balance

16th September 2026 **£7,745.74**

Expenses Details

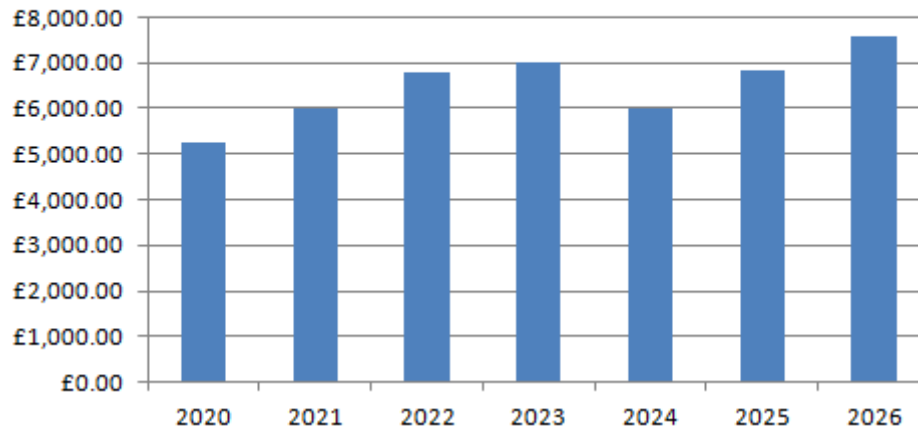
	Value
Postage	£6.00
Marketing	£400.00
Stationery	£12.35
Travel	£52.00
Tutor Training	£332.50
Adv. Tutor Test	£50.00
Roadcraft (2025) for Tutors	£102.95
Web	£343.95
Member Mojo Licence	£95.00
Total	£1,394.75

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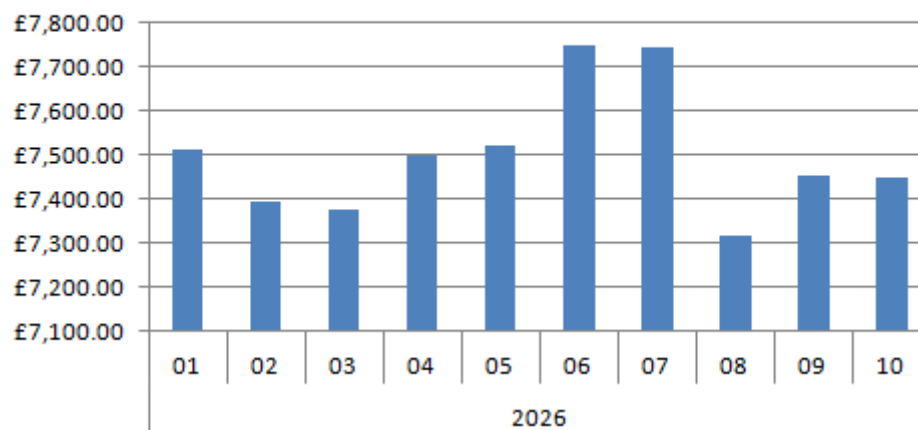
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Financial Statistics

**Opening Fin. Yr Balances
from 2020**



**Average Monthly Balances
Current FY**



Note: FY starts in November so Month 01 = November

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Appendix: Membership Report

Membership Breakdown:

Rider	63
Driver	74
Dual	8
Total	145

New Members

Rider	10
Driver	20
Total	30

New Tutors:

Level	Rider	Driver
Advanced		1
Approved	1	

Note: The Advanced tutor came on board initially as an Approved tutor in March 2026 and completed the Advanced test in August 2026

Tutor Breakdown:

Area	Rider		Driver		Total
	Advanced	Approved	Advanced	Approved	
IoW		1	4		5
Mainland	4	5	3	9	21
Total	4	6	7	9	26

Under Training

	Activity Status	Total
Bike	Awaiting Test	3
	Grade Retry	1
	Training	5
Bike Total		9
Car	Awaiting Test	1
	Grade Retry	1
	Training	16
Car Total		18
Grand Total		27

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FY 2025 - Test Results

Grade (Type)	Rider	Driver
Adv. Tutor (Initial)		1
Adv. Tutor (Retest)		1
Bronze (Initial)	1	1
Gold (Initial)	2	7
Gold (Retest)	5	
Silver (Initial)	3	3
Silver (Retest)	1	
Total	12	13

FY 2026 - Test Results (To 16/09/26)

Grade (Type)	Rider	Driver
Adv. Tutor (Initial)	1	1
Adv. Tutor (Retest)	1	
Bronze (Initial)		1
Gold (Initial)	3	1
Gold (Retest)	2	
Silver (Initial)	4	4
Lvl 3 Coach (Initial)	1	
Total	12	7

FY 2026 - Tutored Runs Reported (To 16/09/26)

Member Type	No v	De c	Ja n	Fe b	Ma r	Ap r	Ma y	Ju n	Jul	Au g	Se p	Oct	Total
Driver	9	5	10	16	12	13	19	9	9	8	9	-	119
Rider	10	6	9	13	9	7	11	5	3	4	1	-	78
Total	19	11	19	29	21	20	30	14	12	12	10	-	197

Notes:

1. Financial Year begins at the start of November and closes at the end of October
2. The above information is dependent on regular feedback from tutors, on a voluntary basis, of session details which does not always occur.