

Venue:

Over Zoom at 19:30

Participants:

Greg Evans (GE) - Chief Tutor (Riding) and Group Chairman
Eirwyn John (EJ) - Membership Sec./Treasurer
Tim Slade (TS) – Secretary
Phil Dyer (PD) – Isle of Wight rep
Plus 10 other members (see below)

The Attendance Register was compiled by Membership Secretary with 14 Members including the Committee members above confirming attendance on Zoom

Apologies:

Colin Jones, Lizzie Reed

Meeting Details:

1. **Host (Chair) introduction**

- Welcomed members to the meeting and thanked them for attending.
- Thanked Committee Members and Tutors.
- Agreed that Attendance Register would be confirmed by “signed off” email from the Secretary.
- Hard to get Committee Members, therefore talks (7 meetings) had taken place with Thames Valley Group with a view to a merger, but ultimately this did not progress.
- Glynn Jones has put Mojo Member system in place providing easier communications to members to publicise and generate interest in events. There has been variable success.
- Thanks to Tim for service as Secretary and to David for taking over the role.

2. **Attendees Review**

- See Participants section above

3. **Election/Confirmation of New Committee**

Election of New Committee

- All following members of the current committee remain in post as agreed by the AGM
 - Chair/Chief Tutor (Motorcycle) - Greg Evans
 - Membership Sec./Treasurer - Eirwyn John
 - Chief Tutor (Driving)- Ash Jenvey
 - IoW Representative – Phil Dyer
 - Events & Associates Coordinator – Glynn Jones
- Plus:
 - New Group Secretary David Horvath

- New volunteers to join the Committee: Martin Dartmouth, Tom Reader and Paul Cook in non-specified roles.
- Graham Knight to assist Chief Tutor (Riding)

4. **Reports from:**

Treasurer

EJ outlined a summary, details provided in the Appendix 1. The Group's finances are stable, with a closing balance of £6,844.64.

Membership secretary's report

EJ outlined some key figures, full details provided in the Appendix 1.

Membership stands at 108, with 20 new members since November. Chair reminded the meeting that the Group has set a target of 2% annual growth. Greg suggested the need to set clear goals for the group's future direction. Some discussion about marketing efforts, with Phil noting no specific marketing expenditure in the financial accounts (some committee Members appear to have covered these costs from their personal finances). Further kpi discussion at next Committee meeting.

Bill Lakin and Tom Reader volunteered to work in conjunction with EJ to get a basic understanding of the working of the current group IT system.

Chief Tutor (Driving) report

None – Ash unavoidably absent.

Chief Tutor (Riding) report

- Two new tutors after training and potential for another two, but lacking associates.
- Level of coaching very high reflected in gold passes.

Chair report

Posed the question: where do we want to be in 25/26: status quo or further development?

The group discussed a marketing strategy to attract more associates. Phil emphasised the need for a significant promotional effort to recruit new members, suggesting the committee should consider external advice and support. Graham proposed taking advantage of the dual nature of the RoSPA Hampshire Group, allowing members to join for both car and bike training at no extra cost. He also suggested setting up promotional stands at supermarkets to engage potential members. The meeting agreed on the importance of having branded materials like leaflets, gazebos, and banners for these promotional activities.

The group discussed strategies for promoting advanced motorcycle riding courses. Greg emphasised the importance of understanding the audience and tailoring the messaging to make it appealing, as safety-focused messaging often fails to attract riders. Graham suggested using the term "defensive riding" instead of "advanced" to make it more approachable. The group explored various promotional ideas, including setting up booths at motorcycle destinations like Loomies. Gemma offered to lend TV Group's gazebo for such events if needed.

Greg emphasised the importance of investing in high-quality tutors for RoSPA, suggesting that tutor development should be discussed at the next committee meeting. Barbara raised concerns about poor driving, particularly mentioning the impact of cannabis use on driving perception and safety. She suggested that many drivers might be interested in improving their skills but are hesitant. The group briefly discussed the challenges of reaching and educating these drivers.

The group discussed the cost of membership and its potential impact on attracting and retaining members. Graham suggested that the current fee of £45 for three years might be too low, leading to a lack of perceived value. Martin compared RoSPA's pricing to IAM's, noting that while IAM's initial cost is higher, it includes a test fee and creates more financial investment from members. The group debated whether increasing the price would improve commitment or if the quality of training is the main draw for members. They also considered the differences in structure and flexibility between RoSPA and IAM.

The group agreed to review their marketing strategy and potentially invest in a consultant to handle various marketing aspects, including social media. They also plan to discuss a structured tutor development programme at the next meeting. The committee decided to hold quarterly meetings, with the next one scheduled for August 12th via Zoom. Greg suggested breaking tasks into smaller portions to make commitments less overwhelming for volunteers.

- 5 **Floor open questions**
No further questions.

The AGM closed at 20:45

APPENDIX 1

Financial Year 2024 Summary

The group Financial Year starts 1st November 2023 and ends 31st October 2024

Opening Balance

1st November 2023 **£5,978.66**

Receipts and Payments

Receipts (Subscriptions)

New Members £1,440.00

Renewals £720.00

Payments Expenses **£1,294.02**

Note: All the above expenses were ratified by the committee during the year.

Closing Balance

31st October 2024 **£6,844.64**

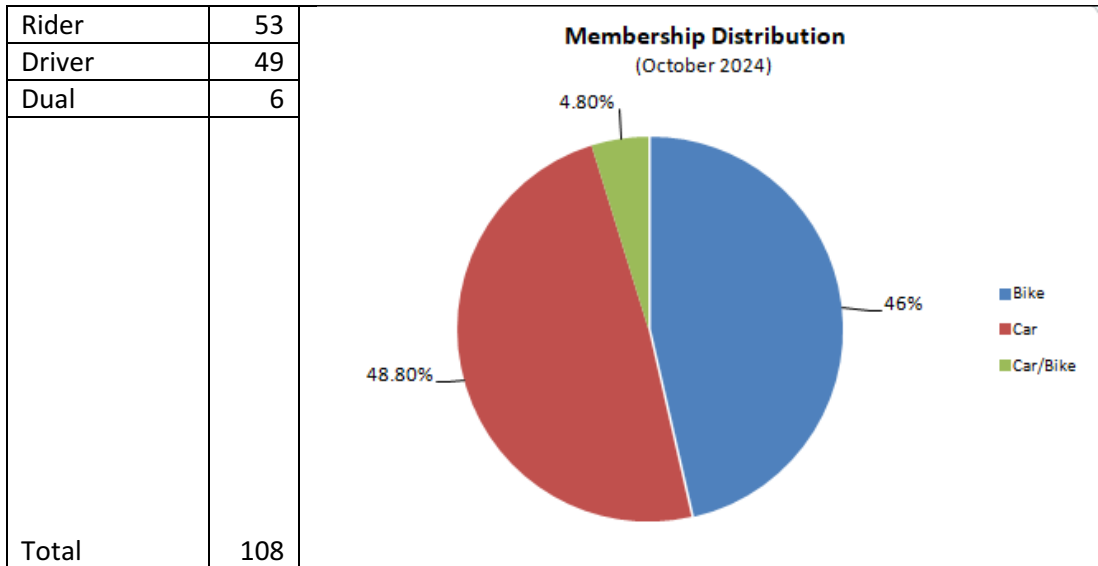
Expenses Details

	Value
Postage	£5.40
Refreshments	£134.44
Stationery	£21.60
Travel	£76.25
Tutor Training	£575.70
Web	£324.75
Zoom Licence	£155.88
Total	£1,294.02

The full FY 2024 accounts were reviewed and signed off by group member, Peter Wright, on 21/11/2024. A full copy of the report can be viewed via a link on the Contact Us page of our group website.

Financial Year End (2024)
Membership Report

Membership:



New Tutors:

Level	Rider	Driver
Lv3 Coaching	0	1
Approved	2	2

Retiring/Resigning Tutors:

Level	Driver	Comments
Advanced	1	Resigned

FY 2024 - Test Results

Grade (Type)	Rider	Driver
Adv. Tutor (Initial)	1	4
Gold (Initial)	3	8
Gold (Retest)	2	4
Silver (Initial)	2	3
Lvl 3 Coach (Retest)	1	1
Total	9	20

FY 2024 - Tutored Runs Reported

Member Type	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total
Driver	7	3	3	10	6	6	9	10	9	7	8	6	84
Rider	6	1	3	7	8	7	9	4	12	12	6	13	88
Total	13	4	6	17	14	13	18	14	21	19	14	19	172

Notes:

1. Financial Year begins at the start of November and closes at the end of October
2. The above information is dependent on regular feedback from tutors, on a voluntary basis, of session details which does not always occur.

Current Financial Year (To Date)

New Members

Rider	6
Driver	14
Total	20

Under Training

	Activity Status	Total
Bike	Training	4
Bike Total		4
Car	Grade Retry	1
	Training	9
	Tutor Training	1
Car Total		11
Grand Total		15

Waiting List:

Rider	0
Driver	0

New Tutors:

Level	Rider	Driver
Advanced	!	2
Approved	2	1

Tutored Runs Reported to Date

	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Driver	7	2	8	10	11	12	11	4	65
Rider	7	4	2	4	6	5	3	6	37
Total	14	6	10	14	17	17	14	10	102

Notes:

- The above information is dependent on regular feedback from tutors, on a voluntary basis, of session details which does not always occur.



AGM Minutes 8th July 2025



Appendix 2 Attendance

Name	Signature
Gemma Allen	Attendee
Paul Cook	Attendee
Martin Dartmouth	Attendee
Phil Dyer	Attendee
Greg Evans	Attendee
David Horvath	Attendee
Phil Howarth	Attendee
Eirwyn John	Attendee
Graham Knight	Attendee
Bill Lakin	Attendee
Steve Nicholson	Attendee
Barbara Parker	Attendee
Tom Reader	Attendee
Tim Slade	Attendee

The above is a true record of members attending the AGM on date below



Name (Printed): Tim Slade

Group Position: Secretary









































Signature Email attached

Date 8th July 2025

Zoom Participants Screen Grab

Participants (14)  

Find a participant

	Eirwyn John (Me... (Host, me)  
	Graham Knight  
	Greg Evans  
	Martin Dartmouth (Gleeds)  
	Tim Slade  
	Barbara Parker  
	Bill Lakin  
	DavidHorvath  
	Phil D  
	Gemma Allen  
	paulcook  
	Phil Howarth  
	Steve Nicholson  
	Tom Reader 